

Felicity Parker

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28 March 2012

To: All Members of the Alexandra Palace and Park Board

Dear Member,

Alexandra Palace and Park Board - Tuesday, 3rd April, 2012

I attach a copy of the following reports for the above-mentioned meeting which were not available at the time of collation of the agenda:

5. MINUTES (PAGES 1 - 12)

- ii. To receive the minutes of the Alexandra Park and Palace Advisory Committee held on 6 March 2012 and to consider any recommendations from that Committee.
- iii. To receive and consider the minutes of the informal joint Alexandra Palace and Park Consultative Committee, and Alexandra Park and Palace Advisory Committee held on 6 March 2012.

11. EXEMPT ITEM - PRESENTATIONS OF SPATIAL MASTERPLAN FOR ALEXANDRA PALACE & BASIS OF PUBLIC CONSULTATION ON REGENERATION ASSUMPTIONS, OPTIONS AND PARAMETERS (PAGES 13 - 28)

Report of the Chief Executive Alexandra Palace – detailing

(a) Presentation of Spatial Masterplan for Alexandra Palace.

(b) Presentation of Basis of Public Consultation on Regeneration Assumptions, Options and Parameters.

Yours sincerely

Felicity Parker

Principal Committee Co-Ordinator

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**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 6 MARCH 2012**

PRESENT: * denotes absence

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

Mrs J. Hutchinson	:	Alexandra Residents' Association
Mr K. Ranson	:	Bounds Green and District Residents' Association
Mr D. Heathcote	:	Muswell Hill and Fortis Green Association
*Ms J. Baker	:	Palace Gates Residents' Association
Ms L. Richardson	:	Palace View Residents' Association
Mr. D. Frith	:	The Rookfield Association
*Mr. D. Liebeck	:	Warner Estate Residents' Association
VACANCY		

APPOINTED MEMBERS

Councillor D. Beacham	:	Alexandra Ward
*Councillor A. Demirci	:	Bounds Green Ward
*Councillor S. Erskine	:	Fortis Green Ward
Councillor E. Reid	:	Hornsey Ward
Councillor J. Jenks	:	Muswell Hill Ward
*Councillor P. Gibson	:	Noel Park Ward
Councillor E. Griffith	:	Council Wide appointment
Councillor T. Mallett	:	Council Wide appointment

Also in attendance:

Mr Duncan Wilson – Chief Executive, Alexandra Palace
 Mr Mark Evison – Park Manager – Alexandra Palace
 Ms Rebecca Kane – Managing Director, Alexandra Palace Trading Limited
 Mr Francis Maude – Donald Insall Associates
 Ms Felicity Parker – Clerk to the Committee

**MINUTE
NO.**

SUBJECT/DECISION

APSC39.	APOLOGIES FOR ABSENCE Apologies for absence were received from Cllrs Demirci, Erskine and Gibson and David Liebeck (Warner Estate Residents' Association).
APSC40.	DECLARATIONS OF INTEREST Cllr Jenks declared a personal interest as he was a member of the Warner Estate Residents' Association (WERA). Cllr Hare declared a personal interest as he was a member of the Alexandra Palace Allotments Association.
APSC41.	MINUTES AND MATTERS ARISING

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 6 MARCH 2012**

	<p>i) <u>Alexandra Park & Palace Advisory Committee</u></p> <p>The minutes of the Advisory Committee held on 10 January 2012 were approved as a correct record.</p> <p>ii) <u>Alexandra Palace and Park Board</u></p> <p>The minutes of the Alexandra Palace and Park Board meeting held on 29 November 2011 were noted.</p> <p>The minutes of the Alexandra Palace and Park Board meeting held on 16 February 2012 were not available for noting.</p> <p>iii) <u>Joint Alexandra Park & Palace Advisory and Consultative Committees (SAC/CC)</u></p> <p>The minutes of the Joint SAC/CC held on 10 January 2012 were noted.</p>
APSC42.	<p>BUILDING SCHOOLS FOR THE FUTURE (BSF) PROPOSALS FOR CRICKET CLUB</p> <p>The Committee noted the discussion during the Joint SAC/CC meeting.</p> <p>RESOLVED that no recommendations be made until further options had been presented to the Committee.</p>
APSC43.	<p>PARK ACTIVITIES UPDATE</p> <p>The Committee noted the discussion during the Joint SAC/CC meeting.</p>
APSC44.	<p>FORTHCOMING EVENTS</p> <p>The Committee noted the discussion during the Joint SAC/CC meeting.</p>
APSC45.	<p>REGENERATION</p> <p>The Committee noted the discussion during the Joint SAC/CC meeting.</p>
APSC46.	<p>FABRIC REPAIR & LISTED BUILDING CONSENT APPLICATION</p> <p>The Committee noted the discussion during the Joint SAC/CC meeting.</p> <p>RESOLVED to note the report and endorse to the Board the LBC application in relation to the SW corner of the Terrace.</p>
APSC47.	<p>ANY OTHER BUSINESS</p> <p>None.</p>
APSC48.	<p>DATES OF FUTURE MEETINGS</p> <p>Monday 28 May 2012.</p>

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.
TUESDAY, 6 MARCH 2012**

APSC49.	EXCLUSION OF THE PRESS & PUBLIC RESOLVED that the press and public be excluded from the meeting for the consideration of agenda item 12 (minute number 50) as it contained information as defined in Section 100a of the Local Government Act 1972; Para 3 – information relating to the business or financial affairs of any particular person (including the authority holding that information).
APSC50.	EXEMPT MINUTES The exempt minutes of the meeting held on 10 January 2012 were approved as a correct record.

The meeting ended at 21:40 hrs

Councillor Errol Reid

Chair

Signed by the Chair

Date

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**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE
TUESDAY, 6 MARCH 2012**

PRESENT: * denotes absence

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

Advisory Committee Nominated Members of:

Alexandra Residents' Association	: Ms J. Hutchinson
Bounds Green and District Residents Association	: Mr K. Ranson
Muswell Hill and Fortis Green Association	: Mr Denis Heathcote
Palace Gates Residents' Association	: *Ms J. Baker
Palace View Residents Association	: Ms E. Richardson
The Rookfield Association	: Mr D. Frith
Warner Estate Residents' Association	: *Mr D. Liebeck
1 Vacancy	

Advisory Committee Appointed Members:

Alexandra Ward	:	Councillor Beacham
Bounds Green Ward	:	*Councillor Demirci
Fortis Green Ward	:	*Councillor Erskine
Hornsey Ward	:	Councillor Reid
Muswell Hill Ward	:	Councillor Jenks
Noel Park Ward	:	*Councillor Gibson
Council-wide Member	:	Councillor Griffith
Council-wide Member	:	Councillor Mallett

Consultative Committee Nominated Members:

Alexandra Palace Amateur Ice Skating Club	*Mr M. Tarpey
Alexandra Palace Allotments Association	*Mr C. Mahony
Alexandra Palace Angling Association	*Mr K. Pestell
Alexandra Palace Organ Appeal	*Mr R. Tucker
Alexandra Palace Television Group	*Mr J. Thompson
Alexandra Residents' Association	*Ms C. Hayter
Alexandra Palace Garden Centre	*Mr C. Campbell-Preston
Alexandra Park and Palace Conservation Area	
Advisory Committee	Mr C. Marr
Bounds Green and District Residents' Association	Mr K. Ranson
CUFOS	*Mr J. Smith
Friends of Alexandra Park	Mr G. Hutchinson
Friends of the Alexandra Palace Theatre	Mr N. Willmott
Hornsey Historical Society	Mr J. O'Callaghan
Muswell Hill and Fortis Green Association	Ms D Feeney
Muswell Hill Metro Group	*Mr J. Boshier
New River Action Group	Miss R. Macdonald
Palace View Residents' Association	Ms V. Paley
Vitrine Ltd - The Lakeside Café	*Mr A. Yener
Warner Estate Residents' Association	Prof. R. Hudson

Consultative Committee Appointed Members:

Councillor Cooke
Councillor Hare
Councillor Peacock
Councillor Scott

**MINUTES OF THE JOINT INFORMAL MEETING OF THE ALEXANDRA PARK & PALACE
STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK
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*Councillor Stewart
Councillor Waters
Councillor Williams

Also attending

Duncan Wilson – Chief Executive, Alexandra Palace
Mark Evison – Park Manager, Alexandra Palace
Rebecca Kane – Managing Director, Alexandra Palace Trading Company (APTL)
Sam Davidson – Project Manager, Building Schools for the Future (LB Haringey)
Francis Maude – Donald Insall Associates
Felicity Parker – Clerk to the Committee (LB Haringey)

**MINUTE
NO.**

SUBJECT/DECISION

APSC51.	<p>ELECTION OF CHAIR</p> <p>The Clerk sought nominations for a chair for the meeting. Dennis Heathcote proposed Colin Marr and this was seconded by Colin Richell and it was:</p> <p>RESOLVED that Colin Marr act as Chair of the meeting.</p> <p style="text-align: center;">COLIN MARR IN THE CHAIR</p>
APSC52.	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence were received from Cllrs Demirci, Erskine, Gibson and Stewart, Caroline Hayter (Alexandra Residents' Association), David Liebeck (Warner Estate Residents' Association), John Thompson (Alexandra Palace Television Group) and Roger Tucker (Alexandra Palace Organ Appeal).</p> <p>Apologies for lateness were received from Nigel Willmott (Friends of the Alexandra Palace Theatre).</p>
APSC53.	<p>DECLARATIONS OF INTEREST</p> <p>Cllr Jenks declared a personal interest as he was a member of the Warner Estate Residents' Association (WERA).</p> <p>Cllr Hare declared a personal interest as he was a member of the Alexandra Palace Allotments Association.</p>
APSC54.	<p>MINUTES AND MATTERS ARISING</p> <p>i) <u>Joint Alexandra Park & Palace Advisory and Consultative Committees (SAC/CC)</u></p> <p>The minutes of the Joint SAC/CC held on 10 January 2012 be approved as a correct record.</p>

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	<p><u>Matters Arising</u></p> <p>APSC43, Forthcoming Events – The 5th bullet point referred to costs of £20k, this should read £120k.</p> <p>APSC41, Alexandra Palace and Park Board minutes – an update was requested on whether regular reviews of the Trust’s legal advisers would be carried out. The Chief Executive advised that the Trust was in the process of procuring a new set of advisers and it was hoped that a new appointment would be on place before the Board in July. The Board meeting in July would be the first opportunity for review of any outstanding concerns about the possibility of taking independent legal advice over the validity of the Firoka licence and any liability that might have arisen.</p> <p>ii) <u>Alexandra Park & Palace Statutory Advisory Committee</u></p> <p>The minutes of the Statutory Advisory Committee meeting held on 10 January 2012 were noted.</p> <p>iii) The draft minutes of the Alexandra Palace & Park Board meeting held on 16 February 2012 were not yet available for noting.</p>
<p>APSC55.</p>	<p>BUILDING SCHOOLS FOR THE FUTURE (BSF) PROPOSALS FOR THE CRICKET CLUB</p> <p>RECEIVED the Building Schools for the Future (BSF) Proposals for the Cricket Club report, introduced by Sam Davidson – Project Manager, BSF, LB Haringey – as detailed on pages 11 – 21 of the agenda pack.</p> <p>NOTED</p> <ul style="list-style-type: none"> • The 1st phase had not yet been started, as additional items needed to be agreed by the Board – a new water irrigation system including storage tank and pump; and connection to mains sewer system by installation of pipe work across Newland Field, to enable much improved foul drainage. • Planning permission would be required for the installation of the storage tank. • Concerns were raised that the irrigation issue should have been addressed at an earlier stage and that this was bad planning. Sam Davidson explained that it had initially seemed that the pitches were only affected by water logging in winter. However the dry spell in March / April 2011 had shown that the areas would also require irrigation. • In response to a question it was noted that if trees needed to be felled then an inspection for bats would be carried out. Concerns were expressed about any removal of trees “on the eastern side of the old racetrack”, which are important for screening of the park boundary and assurances were sought about prior consultation should this be necessary. • Concerns were raised that the storage tank would not be concealed sufficiently and that further options needed to be looked at (such as better screening or

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	<p>storage below ground) and brought back to a future meeting before any decisions would be made.</p> <ul style="list-style-type: none"> • The Chief Executive suggested that a compromise could be reached if a scheme to 'tidy up' the general area was carried out along with attempts to screen the tank. He suggested the large containers could be consolidated and any fly-tipping removed. <p>NOTED the Committee's request that further options be explored with regards to the installation of the storage tank for the irrigation system before a decision would be made.</p> <p>RESOLVED to note the report and request the Chief Executive's suggestions be considered before the project is presented to the Board.</p>
APSC56.	<p>PARK ACTIVITIES UPDATE</p> <p>RECEIVED the Park Activities Update as detailed on pages 23 – 25 of the agenda pack, introduced by Mark Evison – Park Manager, Alexandra Park.</p> <p>NOTED</p> <ul style="list-style-type: none"> • The ongoing maintenance works as set out on page 24 of the agenda pack. • In response to a question, the Chief Executive explained that there was not yet a target completion date for the street lighting project, as the surveys had not yet been finished. The cost of repairing a light could range from £100 to £8,000, depending on the defect and so further discussions needed to take place once the extent of problems was known. However, simple repairs were being undertaken as the survey progressed. <p>RESOLVED to note the report.</p>
APSC57.	<p>FORTHCOMING EVENTS</p> <p>RECEIVED the report on Forthcoming Events as detailed on pages 27 – 30 of the agenda pack, introduced by Rebecca Kane – Managing Director, Alexandra Palace Trading Limited (APTL).</p> <p>NOTED</p> <ul style="list-style-type: none"> • The report provided a snapshot of events due to take place over the coming year. • Arrangements for the Red Bull event were progressing well. Both the APTL and APPB Boards had agreed to contract with Red Bull. Councillor Cooke added that feedback had been sought from previous venues where Red Bull had held events and that all references had been positive. Red Bull had also been probed with regards to restrictions on Park access and how they could be reduced. The Board were impressed with the level of detail provided, for example, there would be no digging; surfaces would be protected with imported dirt to keep the surface intact; and the imported soil would be at the same pH level as the existing soil. • Publicity was due to start imminently – a trailer was due to be filmed inside the

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	<p>Palace, which would be shown on the Alexandra Palace website, Facebook, Twitter and the Red Bull channel.</p> <ul style="list-style-type: none"> • The PA system would only be used during the event, not out of hours and the speakers would be directed up-hill towards the Palace – this should stop the noise from travelling to neighbouring areas. The event would run from 11am to 5pm. • Tickets would cost around £10/12 and APTL were aiming to procure a proportion of tickets to be available as a priority for local residents. • In response to a question, it was noted that there were limitations on the type of music events held at the Palace due to the cost of renting fixed seating. It may be that fixed seating would be installed as part of a theatre in the future, and that would expand the range of events provided. • In response to a question, the Chief Executive confirmed that it was unlikely there would be a fireworks display this year due to costs, however it may be an option in the long term. Rebecca Kane added that sponsorship this year was not a viable option due to the pressures on sponsors from the Olympics. It may be easier to get sponsorship in coming years. • Holland Heineken House was booked from 13 July – 19 August and details were available on the Alexandra Palace website. This was a big opportunity to showcase the Palace at its best. • Heineken were committed to involving the local community and a daily ‘newspaper’ would be produced to show which events would be taking place. • In response to a question, it was explained that there would be a ‘soft opening’ on 26 July, 6,000 tickets would be available each day – which was relatively low compared with our capacity of 10,000. The build period would start on 12 July, but this would be mainly inside. There was nothing planned for the park itself. The hall would only be used in the evenings, and music could only be played until 1am. The site would be cleared by 2am. • In response to a question, it was noted that plans for the exterior decoration / lighting had not yet been signed off, although suggestions had been made to Heineken with regards to lighting specific areas of the Palace. • Heineken had paid for the use of the whole Palace, however not every space would be used for the public – some areas would be used for storage and other areas would be used for studio space. Due to security issues, it had been sensible to lease the building to Heineken for that period of time as a whole. • With regard to clarification regarding the exclusion of the public to the Palace / Park during this time, it was explained that there were no restrictions on the use of the Park but that there had to be some restrictions on the amount of people attending the Palace due to Health & Safety / Security. This, however, did not exclude the public, as tickets were publicly available for sale. • Overall it is expected that the Holland Heineken House event will be a major income generator for the Trust. • The meeting noted at this point that this was APTL Managing Director Rebecca Kane’s last meeting as she would be leaving to become General Manager at the O2 arena on 16 March. The meeting thanked Rebecca Kane for her hard work and success during her time with APTL. <p>RESOLVED to note the report.</p>
APSC58.	REGENERATION

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	<p>RECEIVED the report on the Regeneration Programme Update as detailed on pages 31 - 44 of the agenda pack, introduced by Duncan Wilson – Chief Executive, Alexandra Park and Palace. Francis Maude – Donald Insall Associates – was introduced and later spoke to the Executive Summary as laid out on pages 37 – 41 of the agenda pack.</p> <p>NOTED</p> <ul style="list-style-type: none"> • Terry Farrell & Partners (TF&P) had been appointed to undertake the strategic special master planning work at the Palace. This would form the basis of a public consultation in May. It was suggested that an informal SAC/CC would be held on 2 April to engage before the consultation. Public consultation would start on 18 May, subject to approval from the Board. • The Trust were looking into ways of borrowing funds, initially approaching the Local Authority. The alternative of private borrowing would be explored, although this might require part of the Palace to be leased. • The Chief Executive encouraged Committee members to publicise the consultation in their relevant organisations so that a wide range of people could take part. • The full copy of the Draft Conservation Management Plan would be made available for Committee members following the meeting. • The main purpose of the Plan was to summarise the existing state of knowledge and draw out the main strands of the historical development of the building. • This could be discussed in more detail at the proposed informal meeting on 2 April. <p>RESOLVED to note the report.</p>
APSC59.	<p>FABRIC REPAIR & LISTED BUILDING CONSENT APPLICATION</p> <p>RECEIVED the report on the Regeneration Programme Update as laid out on pages 45 – 46 of the agenda pack, introduced by Duncan Wilson – Chief Executive, Alexandra Park and Palace.</p> <p>NOTED</p> <ul style="list-style-type: none"> • The Trust had been successful in the award of the English Heritage grant funding. • The main body of work was to the South West corner of the terrace, although it was not intended to carry out the work before the Olympics. • Further information would be provided in due course. <p>The CBC application was noted without objection.</p> <p>RESOLVED to note the report.</p>
APSC60.	<p>NON-VOTING BOARD MEMBERS FEEDBACK</p> <p>NOTED the paper circulated by Nigel Willmott on the AP Board meeting of 16 February.</p>

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APSC61. ITEMS RAISED BY INTERESTED GROUPS	
	None
APSC62. ANY OTHER BUSINESS OR URGENT BUSINESS	
	None
APSC63. DATES OF FUTURE MEETINGS	
	Monday 28 May 2012.

The meeting ended at 21:15hrs

Colin Marr
Chair

Signed by the Chair Date

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